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CENTRAL INTELLIGENCE AGENCY

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5. Methods and forms:

- a. When an object is chosen for investigation and research, a detailed investigation chart must be prepared. A thorough understanding of the environment is necessary. At the same time, a concrete question must be put forth as a special subject, such as "How to operate an import and export firm efficiently."
- b. Specify reading requirements in books on business theory and practice.
- c. Exchange general reviews of research with other groups.
- d. Coordinate with the nucleus groups and read the reports on special subjects.
- e. Collection and perusal of material.
- f. Each individual chooses a special subject for his own research. Item (a) should be the regular work of study for this group.

6. Procedure, steps, and division of work:

- a. How to prescribe the time for accomplishing the plan (the division throughout the entire course and coordination with the central work).
- b. What concrete steps should be taken.
- c. Division of work - import and export, collection of material, and public relations.

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